



Co-operative Federation of Victoria Ltd

Minute board meeting 10:24 a.m. - 12:15 p.m. 15 September 2010, Substitution Pty Ltd, 1/484 William Street, North Melbourne

PRESENT: Niel Black (A/Chairman), Dianne Batterham, David Dinning, Shirley Faram and David Griffiths (Secretary)

APOLOGY: Tony O'Shea

1. Minutes

That the minute of the meeting of 24 July 2010 be accepted as a true and accurate record. CARRIED

2. Business arising from the meeting of 24 July 2010

2.1 Co-operative Education

The following co-operative education initiatives were discussed:

Co-operative/Organisation	
CEHL	No further news.
MECU	No further news but DD to discuss further in October 2010.
Murray Goulburn	MG. Chairman has responded positively to Chris Cooper and NB has discussed issue with Chairman on 24 August 2010.
HICO	N. B has had no further contact with HICO with CEO
Genetics Australia	N.B. to follow –up. Material sent by DG to new CEO.
SEHC	SEHC may send 3-4 directors.
Westgate	Westgate may send 7 directors subject to price.

ACTION: David Dinning to follow-up with Chris Cooper.

2.2 Letters to Politicians

It was noted that as of **15 September 2010** there has been one response to the letters sent on 27 July 2010 from Mr. Ted Baillieu MLA (Leader of the Opposition) referring the letter to Mr. Michael O'Brien MLA (Shadow Minister for Consumer Affairs).

It was noted that the following politicians had not responded:

Hon. John Brumby
Premier
Level 1, 1 Treasury Place

East Melbourne VIC 3002

Mr. Tony Robinson
Minister for Consumer Affairs
Level 5
1 Macarthur Street
East Melbourne VIC 3002

Mr. Michael O'Brien MLA
Shadow Minister for Consumer Affairs
Suite 1
313 Waverley Road
Malvern East VIC 3145

Sue Pennicuik MLC
The Greens
Parliament House
Spring Street
Melbourne VIC 3001

It was agreed that the Secretary would prepare a list of issues to be raised and these would be circulated to directors for any feedback e.g. a list of registered co-operatives, appointment of administrators, training for co-operatives and Registry staff and IYC 2012.

Subsequently, Secretary to follow-up with O'Brien and Robinson.

ACTION: Secretary and directors

2. 3. Co-operatives Australia

It was noted that CA had revised the list of top 100 co-operatives, credit unions and mutuals. A copy of the revised list was tabled – Top 100 Co-operatives, Credit Unions and Mutuals (September 2010).

It was noted that a CA face-to-face meeting was to be held on Wednesday 14th October 2010 in SA will be at the offices of O'Loughlins Lawyers, Second floor, 99 Frome Street, Adelaide commencing at 12 noon or asap after the WA boys arrive.

It was noted that the CFSA Conference will be held at Quality Hotel Tiffins on the Park, 176 Greenhill Road, Parkside, SA 5063, accommodation will be available at this venue at the conference cost of \$139 per room including continental breakfast if requested at the same time (normally \$164.00). The Conference cost will be approx \$85/90 per attendee.

On 4 September 2010 I distributed this email to CA members regarding a possible agenda for the CA meeting.

Looking for early feedback on agenda items for October face-to-face meeting in SA:

Obvious starters are:

1. IYC - note report of CA IYC Working Party. Co-operatives WA has also developed a number of exciting ideas. Report on IYC Steering Committee auspiced by SBA.

2. National legislation - progress report.

3. Governance Survey - Co-operatives WA to report.
4. Revised Top 100 list - including the potential to upgrade the list in 2011 and 2012.
5. Letter to State education departments about interest in co-operative schools.
6. Meetings with accounting bodies -CFNSW and CFQ to report
7. Housing co-operatives - David Griffiths to report
8. Establishing a national database on co-operative consultants.

It was agreed that the Secretary would attend.

ACTION: Secretary

2.4. Co-operatives National Law

There was discussion on the request from CAV on majority voting percentage in the proposed Co-operatives Law and the paper forwarded by CAV.

It was agreed that there should not be two different majority voting percentages of 66% and 75% but that there should be one majority voting percentage of 70%.

The reason for this is that it would be easier and simpler to implement and would be easier to understand. It was also considered that the areas requiring a special resolution were of equal importance and that the difference between 66% and 75% as a voting majority was relatively marginal and did not warrant the current differentiation.

ACTION: Secretary

2.5. International Year of Co-operatives

It was noted that there was an IYC Steering Committee meeting on 30 September 2010 in Sydney, NSW.

The Secretary tabled an IYC Schedule of Tasks and Action Items.

It was noted that this included Richard O'Leary, of the NSW Macleay Regional Co-operative Ltd, speaking to Co-op College UK in looking at establishing a College in Australia. The Secretary agreed to follow-up this item.

ACTION: Secretary

Note IYC 2012 page has been established on australia.coop:

<http://www.australia.coop/ca/news/26-australiaandtheinternationalyearofcooperatives>

ACTION: Secretary

2.6 Web Sites

Updates to <http://news.victoria.coop> were tabled.

ACTION: Secretary

3. Financial Statements

The Treasurer David Dinning presented the financial statements – Profit /Loss 1 July – 15 September 2010 and Balance Sheet at 15 September 2010,

He explained that the operating revenue was distorted by including the SEHC commitment to pay consultancy fees over a 12 month period through electronic fund transfers when the payments were actually transferred on a monthly basis. He said that the correct year-to-date deficit was \$1906 although the cash flow was fine.

That the Profit /Loss 1 July – 15 September 2010 and Balance Sheet at 15 September 2010 statements be accepted. CARRIED

He also noted that SA and QLD had not paid their contributions to the cost of creating the templates for the Co-operatives Australia position statements.

ACTION: Secretary and Treasurer

4. New Directors

Treasurer to discuss further with MECU regarding the possibility of the co-operative nominating a director to the board.

ACTION: Treasurer

Acting Chairman to invite Vince O'Neill to attend next board meeting and possibly AGM on 17 November 2010.

ACTION: A/Chairman

5. AGM

It was noted that retiring Directors at the 2010 AGM were:

Name of Director	Last elected AGM	AGM for year	Retiring Date
Diane Batterham	29 November 2007	2006-07	2010
Niel Black	29 November 2007	2006-07	2010
Tony O'Shea	29 November 2007	2006-07	2010
Shirley Faram	29 November 2007	2006-07	2010

Diane Batterham, Niel Black and Shirley Faram said that they would renominate.

The Secretary to contact Tony O'Shea about whether or not he intended to renominate.

ACTION: Secretary

6. Other Matters

It was noted that the Secretary had written a history booklet on the SouthEast Housing Co-operative: **The Phoenix - The SouthEast Housing Co-operative Ltd.** The history is 64 pages and directors will be provided copies when published in late September 2010.

ACTION: Secretary

7. Next Meeting

10: 30 a.m. 17 November 2010, Urban Camp Melbourne Co-operative, Brens Drive, Parkville

Future Meetings:

10: 30 a.m. 17 November 2010, Urban Camp Melbourne Co-operative, Brens Drive, Parkville

AGM: 12:00 Midday 17 November 2010, Urban Camp Melbourne Co-operative, Brens Drive, Parkville

Prepared by David Griffiths: 18 September 2010

Approved by Chairman: 19 September 2010:

Emailed to directors: 19 September 2010

Snail mailed to directors: 20 September 2010